



2011 Board Members

Sparky Rose
Commodore
Eugene, Oregon

Lee Reinhart
Vice-Commodore
Redmond, Oregon

Cherri Willis
Secretary
Springfield, Oregon

Kristen Fuller
Treasurer
Eugene, Oregon

Dwight Timm
Race Director
Eagle Creek, Oregon

Mike Grover
Safety Director
Myrtle Creek, Oregon

Jim DeBoard
Board Member
Prineville, Oregon

Joe Willis
Board Member
Springfield, Oregon

Rick Coffman
Board Member
Klamath Falls, Oregon

Al Zemke
Board Member
Bend, Oregon

Saturday March 26, 2011

12:00pm Board Meeting
Papa's Pizza, Eugene, OR

Meeting Minutes

Meeting called to order: 12:25 PM

Board Members in Attendance: Sparky Rose, Kristen Fuller, Al Zemke, Mike Grover, Dwight Timm, Jim DeBoard, Joe Willis, Cherri Willis, Rick Coffman, Lee Reinhart

CDBA Members and others present: Pete Collett, Greg McAnulty, Liz Edwards, Jason Edwards, Lorena Reinhart, Mike Grant, Gary Stevenson, Angie Gunther, Sandi Coffman, Larry Wickizer, Dan Kirkman, Bob Harris

Item 1&2: Approval of February 2010 Meeting Minutes and February General Meeting Minutes

Handout/email: A motion was made to approve February Board Meeting Minutes and February General Meeting Minutes. The motion was 2nd and passed. The minutes were approved.

Item 3: CDBA Financial report

Financial report handed out and discussed.

Financial report on Commodore's Ball given and discussed.

Item 4: Report on correspondence with Patti Dollar of Lucas

- *Cherri discusses the medical form that Lucas has sent. This is not mandatory but a good idea, per Cherri, for everyone to have this information secure in his/her race trailer & available to EMT's should an emergency arrive. If you do use the form, you should not give social security number and use common sense with medical information. CDBA is not subject to HIPPA compliance rules per se but would, of course, respect & protect the privacy of all drivers. Patti explained to Cherri that the Medical Information ID tags are sometimes hard to get to or have been damaged.*
- *The medical ID tags are discussed and it is suggested that we have a basic one that drivers can fill out and laminate.*
- *Cherri also discusses medical/physical forms and licenses. Lucas needs this information (the physical date and license expiration) on a spread sheet for national events. Cherri was named in charge of compiling the license information and physical expiration information. Sparky will get the license information to her from the race trailer.*

Physicals can be: Personal doctor, DOT / CDL, and FAA physicals.

Item 5: Report on information for 2010 taxes.

Per Sparky, a new bookkeeper/accountant has been retained and the taxes will be ready this next week for filing. 1099 forms will be issued and sent out.

Item 6: Review of new Super Eliminator Class

This class that was passed at the General Meeting was not the class that had been discussed in the Board Meeting.

The Board Meeting discussion was for a Super Eliminator Comp class that would be established as a “gambler” type of class. The driver/boat would:

- 1. Be registered in another class at the appropriate registration fee*
- 2. Pay additional \$75 fee to register for the “Super Eliminator” class.*
- 3. This class would be subject to cash winnings and it was discussed that these winnings begin at 1st place and possibly be split down to 4th or 5th place.*
- 4. This class would not be subject to points.*

The Super Eliminator class that was voted in at the General Meeting with Andy Haavisto making the motion and Brent LaPram 2nd was for:

- 1. A “stand alone”, dial in, 11 second and faster class.*
- 2. This class would be eligible for points.*
- 3. In this class, the driver can also run another class at the discretion of the race director.*
- 4. This driver would be charged \$150.00 for registration*
- 5. Being that this is NOT a “gambler”, there would be no cash prizes.*

The issues at hand were discussed such as taking boats from other classes, a driver trying to run two classes at a time, and taking up too much time in the schedule to run a “gambler”. Joe states “money or points”, not both. The measures it would take to bring this class back to the board’s original intent, i.e., a mail-in election of the general membership, were discussed and tabled until the next meeting.

Item 7: Website

Ginger Haavisto will coordinate information with Rich about points and vendors. Cherri will be responsible for the rest of the information as well as Sparky. Please contact them directly to add information for their respective areas. Cherri reminds those present to please check their emails regularly when we are close to a meeting or race.

There is a link being set up for the Skagen site. Lucas link is being updated.

Item 8: Report of NJBA

Jeff was not present. The Chowchilla race is still undecided. The co-sanctioned races are definite. CDBA will be going to Lake Ming in Bakersfield for 5/21 & 5/22.

Item 9: Report on the Skagen boats

Rob was not present but did relay that everything is going as planned. This class is being referred to as “The 21 shoot-out”. Cherri will contact Rob about sending (emailing) the drivers a “welcome” package of sorts with information, registration forms, etc. to make this as easy as possible.

Item 10: Insurance and Permits

The OPRD permit cannot be “signed off” until the insurance is in place. This needs to happen 60 days prior to the event. All others are signed off. He and Sparky spoke on the phone about this issue. Sparky states that this is being taken care of. This will be done by the end of next week.

Item 11: Ordering shirts

We are looking for an inventory. We also discussed using an old design. Cherri will forward information to the board before the next meeting to get an order ready.

Item 12: Review of new accounting procedures.

As requested, Cheri goes over ideas/plan for new bookkeeping/record keeping procedures to comply with the non-profit status and recommendations of CPA. She and Kristin will work together with these and report to AI prior to monthly meetings for review and sign-off of the previous month's records. Cheri, Kristin, and Sandi Coffman will work together at the events to reconcile the gate, registration, and trailer receipts, postings, and prepare the deposit. This will close the event's books with the exception of accounts payable that come in after the event. These will be reconciled with the next month's books.

All members requiring reimbursement will be asked to complete and turn in a "request for reimbursement" form, available at the track or contact Cheri by email. Reimbursement will be handled differently than payment for services. A receipt will be required for reimbursement. These procedural changes will be ongoing as logistics are worked out.

Item 13: Safety and Race Directors

There is discussion with regard to the Safety Director and Race Director becoming board members in order to be covered by the liability insurance. Per this discussion, it is decided that by being named as directors and being members of the association that they are covered. We will need to check on this to make sure that this does not require an amendment to the bylaws.

Item 14: Safety Committee

Joe addresses the safety committee that was started last year. Several of the original members are present at this meeting. They decline to continue. Joe then addresses the current tech sheet and tech inspection. First time racers are given a grace for one race at the discretion of the race director. This is not yearly. The tech sheet will be put on the website so that all racers are prepared and "self-teched" prior to arriving at the event. Joe and Dwight will work on the tech sheet and this will be sent to the board members prior to being posted on the website.

Item 15: Tech Inspectors

The Technical Inspectors will report to the Race Director. The race director will be a liaison to the board and the tech Inspectors.

Item 16: The Calendars

Liz Edwards reports on the progress of calendars. She has several boats lined up at this point. She also has several sponsors lined up. These calendars will begin January 2012. The goal is to have them ready by the last boat race. An announcement will go on the website under racer's news for all drivers to be given the opportunity to get their boats in the calendar. Owner's will purchase the "month" that their boat is on. Liz will keep the board apprised of developments.

Item 17: Boat Nik Fundraiser

Dan Kirkman discusses a fundraiser for the club. For Boat Nik this year he is proposing that the open boats race with their compensation being a paid registration fee for the June race. In doing so, the rest of what would have been paid to them would be donated back to the club. Dan asks that the CDBA timing system be sent to Grants Pass for the event. The fuel will be there for the boats.

Kristin made a motion to send the club timing system to Grants Pass for Boat Nik. AI 2nd the motion. The motion is passed.

Details will be worked out with Dan Kirkman as to the logistics of the equipment and it's transport.

Item 18: Clarification of CDBA Bylaws

Handout: See CDBA Bylaw resolution. This is a clarification not an amendment. The resolution is designed to clarify the term of the board member and more so, the beginning of the term of the newly elected board members.

AI Zemke made a motion that the Board of Directors adopt a resolution with the following language clarifying CDBA Bylaws paragraph 4.2.2:

1. *"Be it resolved that the official term of any member of the CDBA Board of Directors shall run from the Board of Directors annual meeting to the same Board of Directors annual meeting date at the end of the board member's term."*
2. *The term "qualified" means any CDBA member in good standing and with paid dues for the year in which they are to be seated.*
3. *It is encouraged that the newly elected board members attend as many board meetings as they can prior to taking their position and that the out-going board members attend at least two meetings after leaving their position(s). This is to assure a smooth transition.*

The Board agrees to the clarification.

Item 19: Sponsorship Forms

There is a brief discussion of sponsorship forms and costs.

Meeting adjourned at 2:38 PM

Next Meeting: 4/30/11 at Rumors in Redmond